

LEVEL 2 TEACHING ASSISTANT

Student Profile

This programme is designed for people who wish to gain an understanding of principles and practice teaching / classroom assistant roles and gain an accredited award relevant to employment

Aims

The aims of the course are to provide comprehensive knowledge and skills appropriate the conduct of a classroom support role, and to participation in a wide range of classroom support activities.

Accreditation

The course provides two accreditation opportunities:

1. **ASET Level 2 Teaching Assistant certificate** [which does not require an in-school placement] or
2. **ABC level 2 Certificate for Teaching Assistant** [requiring a 60 hour in-school placement]. The ABC option provides a qualification listed on the National Qualifications Database and is an approved qualification for employment as a classroom assistant.

Study Method

The course is designed for study by distance learning. Students receive course manual, assignments and studyguide plus tutor support by mail and email. You can start at any time and plan your studies over a period of up to one year from the time of registration.

Candidates for the ABC qualification must in addition arrange an in-school placement of at least 60 hours during the course.

Assessment

Each unit is followed by a written assignment, which is submitted and marked by your tutor. ABC Students will also sit a one-hour multi-choice test.

Course Duration

Students may register at any time and have a full year to complete their studies. The course will take around 210 hours of study to complete.

Pack/Course Contents

- Studyguide
- Comprehensive study notes for each element of the course
- Self-assessment activities
- Assignments
- Tutor support
- Assignment marking & feedback
- Accreditation

Price

The cost of the course is listed on www.traininglink-education.com and inclusive of learning materials, tutor support, assignment marking, registration and accreditation for ONE of the accreditation options.

Payment

Payment may be made by credit/debit card or Bank Telegraphic Transfer.

Registration

To register, please contact Training Link Education South East Asia by telephone, mail or email. Or register online at:

www.traininglink-education.com

Course Structure

The course provides two routes to an accredited award:

1. An **ASET Level 2 Teaching Assistant Certificate** can be awarded for candidates completing the four MANDATORY units listed below plus THREE OPTIONAL units
2. An **ABC Level 2 Certificate for Teaching Assistants** can be awarded for completing the four MANDATORY units listed below, plus THREE OPTIONAL units, together with an in-school placement of at least 60 hours.

This dual approach to accreditation gives students who are not currently able to undertake an in-school placement an opportunity to complete an accredited award. Students who gain an ASET certificate may subsequently complete the ABC qualification once they are able to undertake an in-school placement.

The placement for the ABC qualification will require students to undertake a minimum of 60 hours practice in-school, under the guidance and supervision of a qualified teacher.

MANDATORY UNITS	ELEMENTS
UNIT 1 Supporting the Teacher	Element 1. The learning environment Element 2. Pupil behaviour Element 3. Observing and recording
UNIT 2 Supporting the Pupil	Element 1. Care and support Element 2. Health and hygiene Element 3. Child protection
UNIT 3 Supporting the Curriculum	Element 1. The National Curriculum Element 2. Planning, evaluating and assisting Element 3. pupils during all learning activities
UNIT 4 Supporting the School	Element 1. Legal requirements Element 2. School organisation Element 3. Policies and procedures

OPTIONAL UNITS	
UNIT 5 Supporting ICT in the Classroom	Element 1. Preparation and Maintenance of ICT Equipment Element 2. Supporting the Use of ICT Equipment Element 3. Keeping Pupil Records
UNIT 6 Supporting Pupils with Special Education Needs	Element 1. Inclusion and Special Educational Needs Element 2. Support for Learners
Cont/ UNIT 7 Supporting Literacy Development	Element 1. Supporting the Development of Reading Skills Element 2. Supporting the Development of Writing Skills Element 3. Supporting the Development of Speaking and Listening Skills
UNIT 8 Supporting Numeracy Development	Element 1. Supporting the Development of Number Skills Element 2. Supporting the Development of Problem Solving and Data Handling Skills Element 3. Supporting the Understanding of Measures, Shape and Space
UNIT 9 Working with Others	Element 1. Working in Teams Element 2. Working with Colleagues Element 3. Working with other Professionals and Parents